

Coaching Coordinator

This is an administration role and does not require the co-ordinator to personally carry out coaching. The requirement is simply to ensure that we respond promptly to requests (maybe one a week) from our members for 1-2-1 Coaching or Interview Practice sessions which come via email. The co-ordinator puts the member in touch with our team of qualified coaches and tracks the progress of coaching arrangements.

Peter Ranwell is our current coaching co-ordinator and he would like the chance to show a new co-ordinator how the role operates and what the requirements of the role are.

If you are interested in taking on this administration / co-ordinating role, please let us know at info@careersspringboard.org.uk and we will provide you with further information and put you in contact with Peter.